

## B and S Generic Risk-Benefit Assessment 004A for Castle Visit

This generic risk assessment is designed to prime consideration of an event-specific Risk-Benefit Assessment carried out by the Visit Leader and their Assistant Leaders and sample monitored by their EVC. See exemplar 004B.

**BENEFITS & PRIORITISED LEARNING OUTCOMES:** See event-specific RBA

| <b>Significant Hazards and Associated Risk:</b><br><i>Those hazards which may result in serious harm or affect several people</i> | <b>Control Measures:</b><br><i>Controls, including relevant sources of guidance</i>   |
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| Inappropriate leadership  | Activity management takes account of group characteristics.<br>Leaders trained, competent and experienced with clearly defined roles and responsibilities for all staff.<br>Leaders familiar with employer interpretation of OEAP National Guidance and Establishment policy/systems<br>Preliminary visit strongly recommended. |
| Hazards specific to castles e.g. spiral staircases, low doorways, open embrasures etc.  | All Leaders familiar with guidance offered by castle site management.   |
| Transport to and from venue   | Use reputable coach company / minibuses in accordance with employer and national guidance   |
| Car Park and Road Traffic Issues  | Hazards known and addressed in pre-planning, including allocation of staff management and briefing of pupils.   |
| Individuals lost or separated   | Work in defined groups at all times.<br>Defined working area.<br>Designate meeting points.  |
| Emergencies   | Designated Emergency Contacts in place. All staff trained on establishment visit emergency procedures and protocols<br>Staffing allocation takes account of medical and behavioural conditions.   |
| Incidents involving members of public   | Appropriate briefing of staff on codes of behaviour.  |
| Weather extremes  | Protective clothing according to the time of year and weather forecast  |