

Section A Comprehension – 1hr

Section B Letter Writing – 30 mins *printed on the back of the exam paper*

You will have 2 sources.

One source is printed in the exam paper.

The other source is a separate resource material.

Draw a line under question 12, and a line under question 13.

Now you have divided the questions into 3 parts:

- 20 mins on questions 11-12, source 1 (separate resource material)
- 20 mins on questions 13-14, source 2 (printed in the question paper)
- 20 mins on questions 15-16 (about both sources)

SOURCE 1

Question 1.1 Retrieval. When, what, name... [3]

Ensure you have the correct separate resource material or source.

You are looking for a number, date or factual piece of evidence.

Highlight the key words in the question.

Skim and scan for the key words in the source.

Write the exact answer. Do not write in full sentence to save time.

Do not waste time looking for the answer. Move on if you are stuck.

SOURCE 1

Question 1.2 How does the writer...? What impression do you get of ...? [10]

Read the question carefully.

Highlight the task focus.

Simplify and re-write the question so it makes sense to you.

Find and tick the paragraphs that contain the answer and match the task focus.

Track line by line. Track top, middle and bottom for Es.

Embed the task focus into your answer.

5+ PEs. T if you can.

If you get a 'exciting, dramatic, suspenseful' question, then you need to write about what happens.

Show you know the sequence of events: build up to the climax and resolution.

Then this happens... then this happens ... then this happens...

SOURCE 2

Question 1.3 Retrieval. When, what, name... [3]

Ensure you have the correct source.

You are looking for a number, date or factual piece of evidence.

Highlight the key words in the question.

Skim and scan for the key word in the source.

Write the exact answer. Do not write in full sentences to save time.

Do not waste time looking for the answer. Move on if you are stuck.

SOURCE 2

Question 1.4 Evaluate. Do you agree...? To what extent do you agree? [10]

Read the question carefully.

Highlight the task focus.

Simplify and re-write the question.

Always agree with the statement.

You do not have to disagree.

Have a clear opinion or viewpoint. You are told what to think and argue in the question.

Find and tick the paragraphs that contain the answer and match the task focus.

5+ PEs. T if you can.

BOTH SOURCES

Question 1.5 Synthesis. Summarise. [4]

Read the question carefully.

Highlight the task focus.

Simplify and re-write the question.

The skill here is to pick out bits of information and put it in your own words.

This is the same as 1.1 and 1.3 only you are writing in full sentences.

Write about each source separately.

PE+E+E only. No T.

Find and tick the specific sentences that contain the answer and match the task focus.

BOTH SOURCES

Question 1.6. Compare. [10]

Read the question carefully.

Highlight the task focus.

Simplify and re-write the question.

Does the question have specific bullet points?

Remember to address the bullet points.

Tick the paragraphs that contain the answer and match the task focus.

Embed the task focus in your answer.

5+ CP+ E (comparative point + quotes)

T is not essential.

5+ CPs. More CPs, more marks. (comparative points)

Both sources are about... In Source 1...+ E Similarly, Source 2... + E

In source ... E whereas in source ... E

Section B Letter Writing

Use text boxes for the address.

Plan and write an introduction, 3 main paragraphs and a conclusion.

Sign off correctly:

If you know the name of the recipient, end the letter with 'Yours sincerely'.

If you don't know the person you are writing to then start with 'To whom It May Concern' and end with 'Yours faithfully' .

Revise letter writing and presenting an argument using the BBC Bitesize clips below:

[BBC Bitesize Letter Writing Clip](#)

[BBC Bitesize How to Build an Argument](#)